



Hockey Manitoba - Governance Review Request for Proposal (RFP)

RFP Number	Document 1A
RFP Name	Hockey Manitoba Governance Review
Date Issued	Friday October 25, 2024
Contact Person	Peter Woods Executive Director, Hockey Manitoba
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RFP Deadline	Friday November 15, 2024

Purpose of RFP	Hockey Manitoba is seeking to accept proposals from third parties to conduct a Governance Review Project.
Project Goal	The goal of the project is to help ensure Hockey Manitoba is engaging in effective governance so that it can successfully continue to deliver on its mission to <i>dedicate itself to the advancement of amateur hockey for all individuals through progressive leadership by ensuring meaningful opportunities and enjoyable experiences in a safe sportsmanlike environment.</i>
Project Background	<p>The overall goal of Hockey Manitoba introducing a more modernized governance structure is for the collective advancement of the qualities of trust, accountability, and open transparency including greater membership confidence in the activation of all program delivery decisions.</p> <p>Furthermore, there is a growing need for the Board to establish clear roles and responsibilities around operational versus governance activities. Hockey Manitoba believes the current governance structure needs to be refined and that a review will support greater functionality and enhance diversity efforts to best reflect our evolving membership base.</p>
Project Deliverables	<p>The deliverables of this project will be providing Hockey Manitoba's Board with:</p> <ol style="list-style-type: none"> 1. a written report to be submitted to the President of the Board and the Executive Director of Hockey Manitoba that includes recommendations for effective governance, a suggested implementation plan with recommendations and a governance training strategy; and 2. a formal presentation of report findings to Hockey Manitoba's Board; and 3. a formal presentation of report findings to Hockey Manitoba's membership. <p>Note that the written report is to be submitted to Hockey Manitoba by Monday, March 3, 2025.</p>
RFP Components	<p>Proposals should include the following:</p> <ul style="list-style-type: none"> - summary of relevant professional experience as it relates to governance. - summary of relevant experience in sports and/or working with not-for-profit organizations. - an introduction to team members who will be engaged in the project. - description of project methodology and key milestones. - projected timeline with the report being submitted by early March. - detailed budget. - commitment to diversity, equity and inclusion; and - two references.